

RENTAL APPLICATION

Each adult (18 or older) who will live at the property must complete a separate application.

THE PROPERTY

Application date: _____

Property address: _____

Type: _____ Bedrooms: _____ Monthly rent: \$ _____

Desired move-in date: _____ Desired lease term: _____

Application fee: \$ _____

APPLICANT

Full legal name: _____

Other names used: _____

Phone: _____ Email: _____

Date of birth: _____ (complete by hand)

Social Security number or ITIN: _____ (complete by hand)

Driver's license or ID number: _____ (complete by hand) State: _____

For your security, write your date of birth, Social Security number and ID number by hand on the signed copy you give the landlord. Do not send them by unencrypted email.

RESIDENCE HISTORY (current address first; at least the last 3 years)

Address: _____

From: _____ To: _____ Own / rent / other: _____ Monthly rent or mortgage: \$ _____

Landlord or manager and phone: _____

Reason for moving: _____

Address: _____

From: _____ To: _____ Own / rent / other: _____ Monthly rent or mortgage: \$ _____

Landlord or manager and phone: _____

Reason for moving: _____

Rental history questions

☐ I have been evicted. Explanation: _____

☐ I have never been evicted.

☐ I have broken a lease. Explanation: _____

☐ I have never broken a lease.

CURRENT EMPLOYMENT

Employer: _____ Position: _____

Employer address: _____

Supervisor: _____ Phone: _____

Employed since: _____ Gross monthly income: \$ _____

PREVIOUS EMPLOYMENT (if at your current job less than 2 years)

Employer and position: _____

Phone: _____ From: _____ To: _____ Gross monthly income: \$ _____

OTHER INCOME YOU WANT CONSIDERED

For example: a second job, self-employment, child support, Social Security, disability benefits, a housing voucher, or retirement income. You do not have to disclose alimony or child support if you do not want it considered.

Source	Monthly amount (US\$)

TOTAL GROSS MONTHLY INCOME: \$ _____**BANK AND CREDIT ACCOUNTS**

Name the institution and account type only. Do not write account numbers on this application.

Bank or institution	Account type (checking, savings, credit card, loan)

OTHER PEOPLE WHO WILL LIVE AT THE PROPERTY

Full name	Relationship to you	Adult or minor

VEHICLES TO BE PARKED AT THE PROPERTY

Make and model	Year	Color	License plate and state

PETS AND SMOKING

☐ I will have the following pets (type, breed and weight of each): _____☐ I will not have any pets.

Assistance animals for a person with a disability are not pets and may be requested as a reasonable accommodation.

☐ At least one occupant smokes or vapes.☐ No occupant smokes or vapes.☐ I have filed for bankruptcy in the past 7 years. Explanation (type and date of discharge):

☐ I have not filed for bankruptcy in the past 7 years.

EMERGENCY CONTACT

Name: _____ Relationship: _____ Phone: _____

Address: _____

PERSONAL REFERENCES (not relatives)

Full name	How they know you	Phone	Email

AUTHORIZATION AND ACKNOWLEDGMENT

I certify that I am at least 18 years old and that the information in this application is true and complete. I understand that false or incomplete information may be grounds for denying my application or, if discovered later, for ending a lease.

I authorize the landlord or its agent to verify the information in this application, including by contacting my current and former landlords, employers and references, and to obtain consumer reports about me from consumer reporting agencies, including credit reports, eviction (landlord-tenant court) records and, where permitted by law, criminal background and sex offender registry records, for the sole purpose of evaluating this application. I will provide additional information reasonably requested to complete the review.

If my application is denied, or approved only on different terms (such as a larger deposit or a co-signer), wholly or partly because of information in a consumer report, I am entitled to an adverse action notice naming the reporting agency, and I may obtain a free copy of the report from that agency within 60 days and dispute any inaccurate information. A summary of my rights under the Fair Credit Reporting Act is available at consumerfinance.gov/learnmore.

The landlord does not discriminate on the basis of race, color, religion, sex (including sexual orientation and gender identity), national origin, familial status, disability, or any other characteristic protected by federal, state or local law, including, where applicable, source of income. An applicant with a disability may request a reasonable accommodation at any stage of the application process.

The application fee, if any, pays for the cost of screening and is not a deposit or a guarantee that the property will be rented to me. Any unused portion will be refunded as required by law. Submitting this application does not create a lease; a lease exists only when both parties sign one.

Applicant signature: _____ Date: _____

Printed name: _____

FOR LANDLORD USE — APPLICATION FEE RECEIPT

Received from the applicant named above the sum of \$ _____ on _____ as an application fee for screening, by ☐ cash ☐ check ☐ money order ☐ electronic payment.

Received by: _____ Title: _____ Date: _____